

**RAMESH PHIRODIA EDUCATION TRUSTS, RAMESH
PHORODIA ARTS, COMMERCE & SCIENCE COLLEGE, SAKUR**

A/P SAKUR TAL.,SANGAMNER DIST.AHMEDNAGAR 422622

www.rpasccollegesakur.org

ADMISSIONS POLICY

Objective-

The objective of "Admissions Policy" is to define the rules, eligibility, procedures for admissions to various undergraduate programs offered by the Ramesh Phirodia Arts, Commerce & Science College.

Policy-

- Admissions are provided to all students, irrespective of their caste, religion and economic situation.
- College is following reservation policy of Government of Maharashtra for admission.
- Concessions in fee are provided in admissions for financially poor students.
- Students availing the benefit of fee concessions, scholarship and freeship should pay a minimum amount of Rs. 50/-, at the time of admission.
- Admission will not be granted upto submission of required documents .
- The college strictly adheres to the eligibility criteria set by the Savitribai Phule Pune University.
- At the time of admission, office will scrutinize original documents.
- All admissions granted by the college will be provisional, until they are confirmed by the SPPU, subjected their eligibility.


Principal
Ramesh Phirodia Education Trusts
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Sakur, Tal. Sangamner Dist.A'nagar

Eligibility-

Since the College is affiliated to Savitribai Phule Pune University, it strictly follows the eligibility criteria set by the SPPU.

Eligibility Criteria

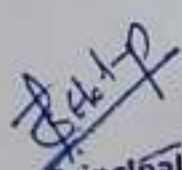
Candidates must have passed 10+2 or equivalent for getting admission into Arts, Commerce and Science programs.

Admission Procedures

- Candidates, seeking admission to any programmes offered by this college can apply online by filling in the form available on website of the college.
- Information regarding admissions is provided on website www.rpasccollegesakur.org
- After filling the online admission form, they shall take out a print-out of the filled-in application and it should be duly signed by the applicant, attach all required photocopies of documents, in support of their eligibility, to the admission. The hard copy of the filled-in application, duly signed, completed in all respects and accompanied by all requisite documents shall be submitted to the office.

Required documents for admission-

- Marksheet (H.S.C.) - attested photo copy.
- School Leaving Certificate Original + photo copy.
- Eligibility form
- Affidavit (Gap Certificate) if applicable


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- Caste Certificate - attested photocopy
- Income Certificate of Tahsildar - attested photo copy
- Domicile Certificate
- Passport size photographs.
- Photo copy of Aadhaar Card
- Bank Passbook (Nationalized Bank) - front page, photo copy
- Anti-Ragging – Affidavit
- Copy of Ration card

The office approved admission form along with the challan of paid fees should be submitted in the college office. The candidate is informed about confirmation of his admission in the College.

Principal
(Dr. Sachin Ashok Gholap)

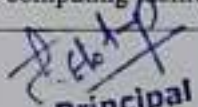

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Code of Conduct for Students

Sr. No.	Rules
1.	Student should always carry their college identity card in the college or whenever representing the college at any other place. ()
2.	Student should always wear dress code in the College, or whenever representing the college at any other place. ()
3.	Students must attend all the classes, practicals, co-curricular & curricular activities regularly & sincerely.
4.	All the students are expected to be present in the class well -within time
5.	All the students must complete their journals, practicals within time
6.	Student should not wander in and around college premises during the lectures
7.	Students shall rise from their seats when the teacher enters the class room and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.
8.	Their behaviour in the college premises must be polite and co-operative. They must not misbehave with junior students, teachers, administrative staff and any stakeholder of the college.
9.	No student shall enter or leave the class room when the session is on without the permission of the teacher concerned.
10.	Student should not act in the manner to harm the image of the college While representing the college at any other place.
11.	In the events of student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
12.	Students are encouraged to make use of the library, common computing facilities


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	and to involve in professional body activities or any program authorized by the college beyond class hours.
13.	The students should not initiate any type of ragging. It will be considered as serious offence. If the offence of ragging is proved, they should be punished up to two years imprisonment and penalised up to Rs10000/-. Such student's admission in the college will be cancelled as he/she will not get admission for further five years to any College.
14.	Students resorting to unfair means at the examination will be dealt in accordance with the provisions of the Government of Maharashtra Act No. XXXI of 1982 and the Maharashtra Universities Act 1994.
15.	The students should not collect any type of fund for programmes, competitions, tours or any other such activity without prior permission of the Principal. Such acts will be considered as illegal and objectionable and will be penalised.
16.	The legal action will be taken against the student if he/she is participated in any union or organization creating disturbance in the college campus.
17.	It is strongly advised to refrain from activities such as writing or noting on walls, door or furniture which could spoil the college and destroy the academic atmosphere.
18.	Carefully handle the furniture, equipments, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property. Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.
19.	Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite a minimum fine of Rs. 100/-.
20.	The powers relating to the disciplinary action in the college will rest with Principal and his decision in this respect shall be final.

Principal
 (Dr. Sachin V. Gholap)

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